

NOTICE OF JOINT SPECIAL MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2-4

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/97205870419?pwd=bVl0andrKzJNanlFU2JtSitpam9XUT09>

Meeting ID: 972 0587 0419

Password: 785513

Call-in Number: 1-669-900-9128

Thursday, September 9, 2021

2:30 P.M.

SRS Authority Board

James Quarles, President

Designee for District No. 3

Jason Inzer, Treasurer

Designee for District No. 2

Marie B. Hensler, Secretary

Designee for District No. 4

Alternate Designees:

Howard Johnson

Alternate Designee for District No. 2

Jan Taylor

Alternate Designee for District No. 3

Robert Childs

Alternate Designee for District No. 4

Board of Directors District No. 2

Howard Johnson, President

Term Expires May 2022

Jason Inzer, Secretary/Treasurer

Term Expires May 2022

VACANCY

Term Expires May 2022

VACANCY

Term Expires May 2023

VACANCY

Term Expires May 2023

Board of Directors District No. 3

James Quarles, President

Term Expires May 2022

Jan Taylor, Secretary/Treasurer

Term Expires May 2022

Jordan Rigberg, Assistant Secretary

Term Expires May 2022

VACANCY

Term Expires May 2023

VACANCY

Term Expires May 2023

Board of Directors District No. 4

Rodney A. Alpert, President

Term Expires May 2023

Carol Bransfield, Secretary/Treasurer

Term Expires May 2023

Marie B. Hensler, Assistant Secretary

Term Expires May 2022

Robert Childs, Assistant Secretary

Term Expires May 2022

Robin Childs, Assistant Secretary

Term Expires May 2022

1. **ADMINISTRATIVE MATTERS**
 - a. Call to Order
 - b. Declaration of Quorum and Confirmation of Director Qualifications
 - c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
 - d. Approval of Agenda

2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)

3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
 - a. District Nos. 2-4 Matters
 - i. Ratification of Board Meeting Minutes from November 12, 2020 Special Meeting (District No. 2)
 - ii. Approval of Board Meeting Minutes from July 8, 2021 Special Meeting (District Nos. 3 and 4) (**enclosure**)
 - iii. Acceptance of Unaudited Financial Statements as of June 30, 2021 (**to be distributed**)
 - b. Authority Matters
 - i. Approval of Board Meeting Minutes from July 8, 2021 Special Meeting (**enclosed above**)
 - ii. Ratification of Payment of Claims as of September 9, 2021 (\$132,568.04) (**enclosure**)
 - iii. Approval of Payment of Additional Claims as of September 9, 2021 (\$_____) (**to be distributed, if any**)
 - iv. Acceptance of Unaudited Financial Statements as of June 30, 2021 (**to be distributed**)
 - v. Ratification of Air Conditioning Unit Repair Work by Mechanical Solutions, Inc. (**enclosure**)
 - vi. Ratification of Addenda to the Independent Contractor Agreement with Keesen Landscape Management, Inc. (“Keesen”) for the following (**enclosures**):
 - (a.) Addendum No. 9 for Initial Cleanup and Ongoing Maintenance of Landscaping near Pond H-11(E)
 - (b.) Addendum No. 10 for Grading Work Behind S. Perth Way (\$900.00)

4. **FACILITIES MANAGEMENT MATTERS**
 - a. Update on Clubhouse
 - b. Update on Pool Season

5. **ENGINEER’S MATTERS (Enclosure – Engineer’s Report)**
 - a. Detention Ponds
 - i. Update on Pond I-7 Underdrain Discharge Relocation
 1. Consider Approval of Proposal from Sunny Day Concrete, LLC for Underdrain Discharge Relocation (**enclosed** with Engineer’s Report)
 - ii. Consider Approval of Proposal from Edelta, Inc. for Installation of Maintenance Access Trail to Pond H-11(E) (**enclosed** with Engineer’s Report)
 1. Consider Approval of Cost Allocation and Reimbursement Agreement by and between the Authority and DRM Construction, LLC d/b/a Montano Homes (**enclosure**)
 - iii. Discuss Status of Pond L-5 Rehabilitation Work
 1. Discuss Proposals for Pond L-5 Rehabilitation Study (**enclosed** with Engineer’s Report)

- iv. Discuss Proposals to Establish Boundaries of Pond H-11(W) Tract
- b. Consider Approval of Proposal from Standard Lumber & Hardware Co. d/b/a Standard Fence Company for Installation of East Pool Playground Access Gate (**enclosure**)

6. FINANCIAL MATTERS

- a. Consider Acceptance of 2020 Audits and Consider Approval of Client Representation Letters (Authority and District No. 4) (**enclosures**)
- b. 2022 Budget Matters
 - i. Review Preliminary Assessed Valuations (**enclosures**)
 - ii. Set Budget Hearing Dates – November 11, 2021 at 2:30 P.M.
 - iii. Update on Draft 2022 Budgets and Budget Committee Update

7. DISTRICT MANAGER MATTERS (Enclosure - Management Report)

- a. Consider Approval of Independent Contractor Agreement with Keesen for Snow Removal Services for 2021-2022 Winter Season (**proposal enclosed**)
- b. Consider Approval of Addendum No. 11 to the Independent Contractor Agreement with Keesen for 2021 Holiday Lighting (\$10,738.88) (2020 Contract was for \$9,990.37) (**enclosure**)
- c. Discuss Resident Request for Additional Pet Waste Station on E. Hinsdale Avenue
- d. Discuss Clubhouse Technology Options Available for Hybrid Meetings
 - i. Consider Adoption of Resolution No. 2021-09-01: Joint Resolution Designating the Location of Regular Meetings (**enclosure**)

8. SAFETY AND SECURITY COMMITTEE MATTERS

- a. General Update
- b. Neighborhood Watch Update
- c. Status of Security Camera Operations
- d. Consider Approval of Proposal for Installation of Additional Solar Lights

9. DIRECTORS' MATTERS

- a.

10. LEGAL MATTERS

- a. Update on Collections Matters

11. OTHER BUSINESS

- a. Next Regular Meeting – November 11, 2021 at 2:30 P.M.

12. ADJOURNMENT

Remaining 2021 Meeting Date (at 2:30 P.M.)
November 11, 2021 (2022 Budget Hearings)