

NOTICE OF JOINT SPECIAL MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY
SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2-4

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/94846698974?pwd=dUptR2J3ejNhcDBHaDM2Y3NvNXBwdz09>

Meeting ID: 948 4669 8974

Password: 851796

Call-in Number: 1-669-900-9128

Thursday, September 10, 2020

2:30 P.M.

SRS Authority Board

| | |
|-----------------------------|-----------------------------|
| James Quarles, President | Designee for District No. 3 |
| Jason Inzer, Treasurer | Designee for District No. 2 |
| Marie B. Hensler, Secretary | Designee for District No. 4 |

Alternate Designees:

| | |
|----------------|---------------------------------------|
| Howard Johnson | Alternate Designee for District No. 2 |
| Jan Taylor | Alternate Designee for District No. 3 |
| Robert Childs | Alternate Designee for District No. 4 |

Board of Directors District No. 2

| | |
|----------------------------------|-----------------------|
| Howard Johnson, President | Term Expires May 2022 |
| Jason Inzer, Assistant Secretary | Term Expires May 2022 |
| VACANCY | Term Expires May 2022 |
| VACANCY | Term Expires May 2023 |
| VACANCY | Term Expires May 2023 |

Board of Directors District No. 3

| | |
|-------------------------------------|-----------------------|
| James Quarles, President | Term Expires May 2022 |
| Jan Taylor, Secretary/Treasurer | Term Expires May 2022 |
| Jordan Rigberg, Assistant Secretary | Term Expires May 2022 |
| VACANCY | Term Expires May 2023 |
| VACANCY | Term Expires May 2023 |

Board of Directors District No. 4

| | |
|---------------------------------------|-----------------------|
| Rodney A. Alpert, President | Term Expires May 2023 |
| Carol Bransfield, Secretary/Treasurer | Term Expires May 2023 |
| Marie B. Hensler, Assistant Secretary | Term Expires May 2022 |
| Robert Childs, Assistant Secretary | Term Expires May 2022 |
| Robin Childs, Assistant Secretary | Term Expires May 2022 |

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. District Nos. 2-4 Matters
 - i. Approval of Board Meeting Minutes from May 14, 2020 Special Meeting and June 2, 2020 Special Meeting (District No. 2)
 - ii. Approval of Board Meeting Minutes from July 9, 2020 Special Meeting (District Nos. 3 and 4) (**enclosure**)
 - iii. Acceptance of Unaudited Financial Statements as of June 30, 2020 (**enclosure**)
 - iv. Ratification of Resolution No. 2020-06-01; Declaring Opening of Certain Public Amenities
 - (a.) Ratification of First Amendment to Resolution Declaring Opening of Certain Public Amenities to Amend Outdoor Pool Operational Policies and Procedures (**enclosure**)
- b. Authority Matters
 - i. Approval of Board Meeting Minutes from July 9, 2020 Special Meeting (**enclosed above**)
 - ii. Ratification of Payment of Claims as of September 10, 2020 (\$299,901.56) (**enclosure**)
 - iii. Approval of Payment of Additional Claims as of September 10, 2020 (\$_____) (**to be distributed, if any**)
 - iv. Acceptance of Unaudited Financial Statements as of June 30, 2020 (**enclosed above**)
 - v. Ratification of First Amendment to Resolution Declaring Opening of Certain Public Amenities to Amend Outdoor Pool Operational Policies and Procedures (**enclosed above**)
 - vi. Ratification of Increase of Scope and Cost of Addendum No. 17 to the Independent Contractor Agreement with Keesen Landscape Management, Inc. (“Keesen”) for Tree Removal (additional \$3,325.00)

4. ENGINEER’S MATTERS (**Enclosure** – Engineer’s Report)

- a. Detention Ponds
 - i. Update on Closeout of Detention Pond I-7 Dredging Project
 - ii. Update on Pond I-7 Underdrain Discharge Relocation
- b. Discuss GIS Based Mapping Concept
- c. Update on Sidewalk at S. Liverpool Street and E. Saddle Rock Lane

5. FINANCIAL MATTERS

- a. Update on Electronic Payment Processing Options
- b. Discuss Status of Preliminary Assessed Valuations
- c. Set Date for 2021 Budget Hearings – November 12, 2020 at 2:30 P.M.
- d. Update on Draft 2021 Budgets and Budget Committee Meeting

6. **DISTRICT MANAGER MATTERS (Enclosure - Management Report)**
 - a. Update on 2020 Pool Season
 - b. Discuss Clubhouse Closure
 - c. Consider Approval of Independent Contractor Agreement with Keesen for Snow Removal Services for 2020-2021 Winter Season (**proposal enclosed**)
 - d. Consider Approval of Addendum No. 18 to the Independent Contractor Agreement with Keesen for 2020 Holiday Lighting (\$12,453.20) (2019 Contract was for \$12,158.52) (**enclosure**)
 - e. Review Proposals from Front Range Recreation, Inc. for Pool Re-Plastering and Pool Lighting (**enclosures**)

7. **SAFETY AND SECURITY COMMITTEE MATTERS**
 - a. General Update
 - b. Neighborhood Watch Update
 - c. Status of Security Camera Operations
 - d. Update on Installation of Solar Lights at Ottawa Park
 - e. Discuss Installation of Additional Parking Signs and Review Proposals for Same (**enclosures**)

8. **DIRECTORS' MATTERS**
 - a. Consider Appointment of Officers (District No. 2)
 - b. Water Conservation and Landscape Projects
 - i. Update on Landscape Rehabilitation Projects

9. **LEGAL MATTERS**
 - a. Update on Collections Matters
 - b. Executive Session Pursuant to §§24-6-402(4)(b) and (e), C.R.S., to receive legal advice and to determine positions relative to matters that are subject to negotiation related to fence repair and maintenance responsibilities (if necessary)

10. **OTHER BUSINESS**
 - a. Next Regular Meeting – November 12, 2020 at 2:30 P.M. (2021 Budget Hearings)

11. **ADJOURNMENT**

Remaining 2020 Meeting Date (at 2:30 P.M.)
November 12, 2020 (2021 Budget Hearings)