

# NOTICE OF JOINT REGULAR MEETING & AGENDA

## SADDLE ROCK SOUTH AUTHORITY SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2 - 4

*This meeting will be held via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/82449113299?pwd=aBm0P7BaRWz0SgkUaRh2P4UEu5PO7U.1>

Meeting ID: 824 4911 3299

Password: 362947

Call-in Number: 1-720-707-2699

Thursday, March 14, 2024

2:30 P.M.

### **Saddle Rock South Authority Board**

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James Quarles, President	Designee for District No. 3
Jason Inzer, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

#### Alternate Designees:

Ivan Legrand	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Robert Childs	Alternate Designee for District No. 4

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### **Board of Directors, District No. 2**

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Jason Inzer, President/Treasurer	Term Expires May 2025
Ivan Legrand, Secretary	Term Expires May 2025
VACANCY	Term Expires May 2025
VACANCY	Term Expires May 2027
VACANCY	Term Expires May 2027

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### **Board of Directors, District No. 3**

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James Quarles, President	Term Expires May 2025
Jan Taylor, Secretary/Treasurer	Term Expires May 2025
Jordan Rigberg, Assistant Secretary	Term Expires May 2025
Paula Turachak, Assistant Secretary	Term Expires May 2027
VACANCY	Term Expires May 2027

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### **Board of Directors, District No. 4**

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Rodney A. Alpert, President	Term Expires May 2027
Marie B. Hensler, Assistant Secretary	Term Expires May 2025
Robert Childs, Assistant Secretary	Term Expires May 2025
Robin Childs, Assistant Secretary	Term Expires May 2025
VACANCY	Term Expires May 2027

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## **1. ADMINISTRATIVE MATTERS**

- a. Call to Order

- b. Declaration of Quorum and Confirmation of Director Qualifications
  - c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
  - d. Approval of Agenda
2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)
3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
- a. District Nos. 2-4 Matters
    - i. Approval of Board Meeting Minutes from January 11, 2024 Meeting (**enclosure**)
    - ii. Acceptance of Unaudited Financial Statements as of December 31, 2023 (**enclosures**)
  - b. Authority Matters
    - i. Approval of Board Meeting Minutes from January 11, 2024 Meeting (**enclosed above**)
    - ii. Ratification of Payment of Claims as of March 14, 2024 (\$130,510.32) (**enclosure**)
    - iii. Acceptance of Unaudited Financial Statements as of December 31, 2023 (**enclosed above**)
    - iv. Adoption of Resolution No. 2024-03-01; Amended and Restated Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (**enclosure**)
    - v. Approval of Irrevocable License Agreement with Star Pass Homeowners Association, Inc. for Security Access and Maintenance (License Plate Recognition Camera) (**enclosure**)
    - vi. Approval of Irrevocable License Agreement with Turnberry Homeowners Association for Security Access and Maintenance (License Plate Recognition Cameras) (**enclosure**)
    - vii. Ratification of Fourth Addendum to Independent Contractor Agreement with The Cutting Edge Landscaping, Inc. for Tree Maintenance, Mosquito Control and Winter Watering Services (**enclosure**)
    - viii. Ratification of Independent Contractor Agreement with Bedrock, LLC, d/b/a Ground Solutions for Mulch Installation Services (\$43,615) (**enclosure**)
    - ix. Ratification of Addenda to the 2024 Independent Contractor Agreement with Keesen Landscape Management, Inc. (“Keesen”) for the following: (**enclosures**)
      - 1. Addendum No. 1 for Winter Watering (\$9,300)
      - 2. Addendum No. 2 for Replacement of Stolen Backflow Assemblies & Installation of Enclosures for Same (\$48,025)
4. **FACILITIES MANAGEMENT MATTERS**
- a. Discuss Proposals for Security System and Monitoring Services and Replacement of Access Card Readers (**enclosures**)
    - i. Discuss Mobile Access Fees
    - ii. Update on Registration Process
  - b. Update on Clubhouse
    - i. Clubhouse Use Report (**enclosure**)
  - c. Discuss Reserve Study (Pool Components) (**enclosed with Engineer’s Report**)
5. **ENGINEER’S MATTERS** (**Enclosure** – Engineer’s Report)
- a. General Update on Stormwater Ponds
  - b. Update on Tennis Court Resurfacing Project

- c. Update on East Pool Parking Lot Paving Project
  - i. Consider Approval of Proposal from Rose Paving, LLC for Concrete Repair Work at East Pool Parking Lot (\$4,271.13) (**enclosure**)

**6. DISTRICT MANAGER MATTERS (Enclosure - Management Report)**

- a. Groundskeeping Committee Update
- b. Update on Status of Insurance Claim for Backflow Assembly Thefts
- c. Discuss Board Vacancy (District No. 4)
- d. Review and Consider Adoption of Resolution No. 2024-03-02; Concerning the Second Amended and Restated Uniform Parking Regulations (**enclosure**)
- e. Consider Approval of Clubhouse Management Fee Increase

**7. FINANCIAL MATTERS**

- a. Discuss Status of 2023 Audits (Authority and District No. 4)
- b. Discuss Status of Application for Exemption from 2023 Audit (District Nos. 2 & 3)
- c. Discuss Outstanding Refund Checks to Property Owners for Payment of Operations Fee

**8. SAFETY AND SECURITY COMMITTEE MATTERS**

- a. General Update
- b. Neighborhood Watch Update
- c. Update on Security Camera Operations

**9. LEGAL MATTERS**

- a. Update on Collection Matters

**10. OTHER BUSINESS**

- a. Next Regular Meeting – May 9, 2024 at 2:30 P.M.

**11. ADJOURNMENT**

**Remaining 2024 Meeting Dates (all at 2:30 P.M.)**

**May 9, 2024 – via teleconference**

**July 11, 2024 – via teleconference**

**September 12, 2024 – via teleconference**

**November 14, 2024 (2025 Budget Hearings) – Saddle Rock South Clubhouse**