

NOTICE OF JOINT SPECIAL MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY
SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2-4

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/99128477172?pwd=aG5JL3RlcWhZNnlwQVdTajZ5QzZJdz09>

Meeting ID: 991 2847 7172

Password: 912285

Call-in Number: 1-669-900-9128

Thursday, July 9, 2020

2:30 P.M.

SRS Authority Board

| | |
|-----------------------------|-----------------------------|
| James Quarles, President | Designee for District No. 3 |
| Jason Inzer, Treasurer | Designee for District No. 2 |
| Marie B. Hensler, Secretary | Designee for District No. 4 |

Alternate Designees:

| | |
|----------------|---------------------------------------|
| Howard Johnson | Alternate Designee for District No. 2 |
| Jan Taylor | Alternate Designee for District No. 3 |
| Robert Childs | Alternate Designee for District No. 4 |

Board of Directors District No. 2

| | |
|----------------------------------|-----------------------|
| Howard Johnson, President | Term Expires May 2022 |
| Jason Inzer, Assistant Secretary | Term Expires May 2022 |
| VACANCY | Term Expires May 2022 |
| VACANCY | Term Expires May 2023 |
| VACANCY | Term Expires May 2023 |

Board of Directors District No. 3

| | |
|-------------------------------------|-----------------------|
| James Quarles, President | Term Expires May 2022 |
| Jan Taylor, Secretary/Treasurer | Term Expires May 2022 |
| Jordan Rigberg, Assistant Secretary | Term Expires May 2022 |
| VACANCY | Term Expires May 2023 |
| VACANCY | Term Expires May 2023 |

Board of Directors District No. 4

| | |
|---------------------------------------|-----------------------|
| Rodney A. Alpert, President | Term Expires May 2023 |
| Carol Bransfield, Secretary/Treasurer | Term Expires May 2023 |
| Marie B. Hensler, Assistant Secretary | Term Expires May 2022 |
| Robert Childs, Assistant Secretary | Term Expires May 2022 |
| Robin Childs, Assistant Secretary | Term Expires May 2022 |

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. District Nos. 2-4 Matters
 - i. Approval of Board Meeting Minutes from May 14, 2020 Special Meeting and June 2, 2020 Special Meeting (**enclosures**)
 - ii. Acceptance of Unaudited Financial Statements as of March 31, 2020 (**to be distributed**)
- b. Authority Matters
 - i. Approval of Board Meeting Minutes from May 14, 2020 Special Meeting and June 2, 2020 Special Meeting (**enclosed above**)
 - ii. Approval of Groundskeeping Committee Meeting Minutes from March 9, 2020, May 8, 2020, and June 1, 2020 Groundskeeping Committee Meetings (**enclosures**)
 - iii. Ratification of Payment of Claims as of July 9, 2020 (\$223,786.91) (**enclosure**)
 - iv. Approval of Payment of Additional Claims as of July 9, 2020 (\$_____) (**to be distributed, if any**)
 - v. Acceptance of Unaudited Financial Statements as of March 31, 2020 (**to be distributed**)
 - vi. Ratification of Resolution No. 2020-06-01; Declaring Opening of Certain Public Amenities (**enclosure**)
 - vii. Ratification of Addenda to the Independent Contractor Agreement with Keesen Landscape Management, Inc. for the following:
 - (a.) Addendum No. 16 for Ongoing Cleaning of Outlet Structure Screen at Pond I-7 (\$58.00 each occurrence)
 - (b.) Addendum No. 17 for Year 2 of Tree Pruning and Removal (\$32,235.00)
 - viii. Ratification of First Addendum to Independent Contractor Agreement with Water Services Company, d/b/a Backflow Tech, Inc. for Backflow Testing and Repair Services (\$2,230.05)
 - ix. Ratification of First Addendum to Independent Contractor Agreement with Sunny Day Concrete, LLC for Concrete Sidewalk Trip Hazard Correction (NTE \$1,000)
 - x. Ratification of Second Addendum to Independent Contractor Agreement with Front Range Recreation, Inc. for Pool Management Services to Remove Tennis Court Inspection and Cleaning Services

4. ENGINEER'S MATTERS (**Enclosure** – Engineer's Report)

- a. Detention Ponds
 - i. Update on Dredging of Detention Pond I-7
 - ii. Discuss Pond I-7 Underdrain Discharge (**enclosure**)
- b. Update on Clean Out and Grading of Pond H-11(E)

5. FINANCIAL MATTERS

- a. Update on Electronic Payment Processing Options
- b. Consider Acceptance of 2019 Audits and Consider Approval of Client Representation Letters (Authority and District No. 4) **(to be distributed)**

6. DISTRICT MANAGER MATTERS (Enclosure - Management Report)

- a. Update on 2020 Pool Season
- b. Discuss Clubhouse Closure
- c. Update on Authority Website
 - i. Consider Adoption of No. 2020-07-01; Concerning Online Notice of Regular and Special Meetings **(enclosure)**
- d. Discuss Committee Designations and Appointment of Committee Chairs
- e. Review Proposal from Diversified Underground, Inc. for Underground Utility Locate Services and Consider Approval of Independent Contractor Agreement for Same **(enclosure)**

7. SAFETY AND SECURITY COMMITTEE MATTERS

- a. General Update
- b. Neighborhood Watch Update
- c. Update on Neighborhood Watch Signs
- d. Status of Security Camera Operations
- e. Update on Installation of Solar Lights at Ottawa Park

8. DIRECTORS' MATTERS

- a. Consider Appointment of Officers and Discuss Board Vacancies (District No. 2)
- b. Water Conservation and Landscape Projects
 - i. Update on Landscape Rehabilitation Projects
- c. Discuss Dog Waste Bags
- d. Discuss Sidewalk at S. Liverpool Street and E. Saddle Rock Lane

9. LEGAL MATTERS

- a. Update on Collections Matters
- b. Consider Adoption of Resolution No. 2020-07-02; Concerning the First Amended and Restated Uniform Parking Regulations **(to be distributed)**
 - i. Discuss Options for Additional Parking Signs

10. OTHER BUSINESS

- a. Next Regular Meeting – September 10, 2020 at 2:30 P.M.

11. ADJOURNMENT

Remaining 2020 Meeting Dates (both at 2:30 P.M.)

September 10, 2020

November 12, 2020 (2021 Budget Hearings)