

NOTICE OF JOINT REGULAR MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY

SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2 – 4

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/83543225585?pwd=w2dy79p663fTgqavfSZxEjnGTmqTDk.1>

Meeting ID: 835 4322 5585

Password: 939282

Call-in Number: 1-720-707-2699

Thursday, July 10, 2025

2:30 P.M.

Saddle Rock South Authority Board

| | |
|-----------------------------|---------------------------------------|
| James Quarles, President | Designee for District No. 3 |
| Jason Inzer, Treasurer | Designee for District No. 2 |
| Marie B. Hensler, Secretary | Designee for District No. 4 |
| Alternate Designees: | |
| Morgan Hill | Alternate Designee for District No. 2 |
| Jan Taylor | Alternate Designee for District No. 3 |
| Robert Childs | Alternate Designee for District No. 4 |

Board of Directors, District No. 2

| | |
|-------------------------|-----------------------|
| Jason Inzer, President | Term Expires May 2029 |
| Morgan Hill, Secretary | Term Expires May 2029 |
| Taylor Close, Treasurer | Term Expires May 2029 |
| VACANCY | Term Expires May 2027 |
| VACANCY | Term Expires May 2027 |

Board of Directors, District No. 3

| | |
|-------------------------------------|-----------------------|
| James Quarles, President | Term Expires May 2029 |
| Jan Taylor, Secretary/Treasurer | Term Expires May 2029 |
| Jordan Rigberg, Assistant Secretary | Term Expires May 2029 |
| VACANCY | Term Expires May 2027 |
| VACANCY | Term Expires May 2027 |

Board of Directors, District No. 4

| | |
|------------------------------------|-----------------------|
| Marie B. Hensler, President | Term Expires May 2027 |
| Robert Childs, Treasurer/Secretary | Term Expires May 2029 |
| Robin Childs, Assistant Secretary | Term Expires May 2029 |
| VACANCY | Term Expires May 2029 |
| VACANCY | Term Expires May 2027 |

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)
3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
 - a. District Nos. 2-4 Matters
 - i. Approval of Board Meeting Minutes from May 8, 2025 Meeting (**enclosure**)
 - b. Authority Matters
 - i. Approval of Board Meeting Minutes from May 8, 2025 Meeting (**enclosed above**)
 - ii. Ratification of Payment of Claims as of July 10, 2025 (\$269,686.02) (**enclosure**)
 - iii. Ratification of Addendum No. 4 to Independent Contractor Agreement with Keesen Landscape Management, Inc. for Backflow & Cage Replacement (Median at E. Easter Ave. & S. Liverpool Street) (\$3,847.32) (**enclosure**)
 - iv. Ratification of Purchase of Pool Umbrellas (\$1,088.88)
 - v. Ratification of Approval of Fence Repair and Replacement Work by EmpireWorks Reconstruction (NTE \$6,000) (**enclosure**)
 - vi. Ratification of Approval of Cleanout of Pond J-6 Outlet Structure (\$1,115)
 - vii. Ratification of Third Addendum to Independent Contractor Agreement with Renaissance Infrastructure Consulting, Inc. for Landscape Plan and Review - Median Rehab Project (\$2,500) (**enclosure**)
4. **FACILITIES MANAGEMENT MATTERS**
 - a. Update on Clubhouse
 - i. Clubhouse Use Report (**enclosure**)
 - ii. Discuss Furnace and Air Conditioning Unit
 - b. Discuss 2025 Pool Season
 - i. Update on Pool Umbrellas
5. **DIRECTORS' MATTERS**
 - a. Election of Officers (District No. 4)
 - b. Discuss Community Social Events
 - c. Discuss Intallation of Little Library at Ottawa Park
6. **ENGINEER MATTERS (Enclosure – Engineer's Report)**
 - a. General Update on Stormwater Ponds
 - i. Update on Pond L-5 Repairs and Rehabilitation Project
 - b. Update on Fence Maintenance Matters
7. **DISTRICT MANAGER MATTERS (Enclosure - Management Report)**
 - a. Groundskeeping Committee Update
 - i. Update on Median Rehab Project
 - b. Update on Median Property Damage at E. Easter Ave. & S. Liverpool Street
 - c. Update on Parking Signage

8. SAFETY AND SECURITY MATTERS

- a. General Update
- b. Update on Security Camera Operations

9. FINANCIAL MATTERS

- a. Consider Acceptance of 2024 Audit and Consider Approval of Client Representation Letter (Authority) (**enclosure**)
- b. Consider Acceptance of 2024 Audit and Consider Approval of Client Representation Letter (District No. 2) (**enclosure**)
- c. Consider Acceptance of 2024 Audit and Consider Approval of Client Representation Letter (District No. 4) (**to be distributed**)

10. LEGAL MATTERS

- a. Update on Collection Matters
- b. Update on Website Accessibility Matters

11. OTHER BUSINESS

- a. Next Regular Meeting – September 11, 2025 at 2:30 P.M.

12. ADJOURNMENT

Remaining 2025 Meeting Dates (all at 2:30 P.M.)

September 11, 2025 – via teleconference

November 13, 2025 (2026 Budget Hearings) – Saddle Rock South Clubhouse