

NOTICE OF JOINT REGULAR MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2 - 4

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/82449113299?pwd=aBm0P7BaRWz0SgkUaRh2P4UEu5PO7U.1>

Meeting ID: 824 4911 3299

Password: 362947

Call-in Number: 1-720-707-2699

Thursday, September 12, 2024

2:30 P.M.

Saddle Rock South Authority Board

James Quarles, President	Designee for District No. 3
Jason Inzer, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

Ivan Legrand	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Robert Childs	Alternate Designee for District No. 4

Board of Directors, District No. 2

Jason Inzer, President/Treasurer	Term Expires May 2025
Ivan Legrand, Secretary	Term Expires May 2025
VACANCY	Term Expires May 2025
VACANCY	Term Expires May 2027
VACANCY	Term Expires May 2027

Board of Directors, District No. 3

James Quarles, President	Term Expires May 2025
Jan Taylor, Secretary/Treasurer	Term Expires May 2025
Jordan Rigberg, Assistant Secretary	Term Expires May 2025
VACANCY	Term Expires May 2027
VACANCY	Term Expires May 2027

Board of Directors, District No. 4

Marie B. Hensler, President	Term Expires May 2025
Robert Childs, Treasurer/Secretary	Term Expires May 2025
Robin Childs, Assistant Secretary	Term Expires May 2025
Carol Bransfield, Assistant Secretary	Term Expires May 2027
VACANCY	Term Expires May 2027

1. ADMINISTRATIVE MATTERS

- a. Call to Order

- b. Declaration of Quorum and Confirmation of Director Qualifications
 - c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
 - d. Approval of Agenda
2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)
3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
- a. District Nos. 2-4 Matters
 - i. Approval of Board Meeting Minutes from July 11, 2024 Meeting (**enclosure**)
 - ii. Acceptance of Unaudited Financial Statements as of June 30, 2024 (**enclosures**)
 - b. Authority Matters
 - i. Approval of Board Meeting Minutes from July 11, 2024 Meeting (**enclosed above**)
 - ii. Acceptance of Unaudited Financial Statements as of June 30, 2024 (**enclosure**)
 - iii. Ratification of Payment of Claims as of September 12, 2024 (\$291,913.78) (**enclosure**)
 - iv. Ratification of First Addendum to Independent Contractor Agreement with Playground Safety Solutions, LLC for Ottawa Park Playground Repair Work (\$4,950) (**enclosure**)
 - v. Ratification of Termination of Independent Contractor Agreement with Point Consulting, LLC for Civil Engineering Services – Pond L-5 Rehabilitation Services
 - vi. Approval of Proposal from Front Range Recreation, Inc. for Butterfly Valve Replacements at South Pool (\$535.00) (**enclosure**)
 - vii. Approval of Consent to Assignment of License Agreement with City of Aurora for Emergency Access Gate on S. Shawnee Street (**to be distributed**)
 - viii. Approval of Renewal of Independent Contractor Agreement with Keesen Landscape Management, Inc. (“Keesen”) for Snow Removal Services for 2024-2025 Winter Season (**rate sheet enclosed**)
 - ix. Ratification of Addenda to the 2024 Independent Contractor Agreement with Keesen Landscape Management, Inc. (“Keesen”) for the following: (**enclosures**)
 - (a.) Addendum No. 8 for Removal of Dead Aspen Trees (\$1,233.61)
 - (b.) Addendum No. 9 for Replacement of Dead Bushes on E. Quarto Place (\$1,350.74)
 - (c.) Addendum No. 10 Perennial Replacement at S. Tibet Way & E. Rowland Drive (\$437.26)
4. **FINANCIAL MATTERS**
- a. 2025 Budget Matters
 - i. Review Preliminary Assessed Valuations (**enclosures**)
 - ii. Set Budget Hearing Date – November 14, 2024 at 2:30 P.M. at the Saddle Rock South Clubhouse
 - iii. Update on Draft Budgets and Budget Committee Update
5. **FACILITIES MANAGEMENT MATTERS**
- a. Update on Clubhouse
 - i. Clubhouse Use Report (**enclosure**)
 - b. Update on 2024 Pool Season

6. **ENGINEER MATTERS (Enclosure – Engineer’s Report)**
 - a. General Update on Stormwater Ponds
 - i. Update on Pond L-5 Rehabilitation Project
 - b. Update on Saddle Rock East Underdrain near Pond I-7
 - c. Discuss and Consider Approval of Topographic Survey for Sidewalk Improvements near Tennis Courts

7. **SAFETY AND SECURITY MATTERS**
 - a. General Update
 - b. Neighborhood Watch Update
 - c. Discuss Camera Surveillance Services

8. **DISTRICT MANAGER MATTERS (Enclosure - Management Report)**
 - a. Groundskeeping Committee Update
 - b. Update on Backflow Preventer Assembly Thefts
 - c. Update on Flock Safety Cameras
 - d. Discuss Website Accessibility and Digital Content Remediation (**enclosure**)
 - e. Consider Approval of Addendum No. 11 to the Independent Contractor Agreement with Keesen for 2024 Holiday Lighting Services (\$10,981.19) (**enclosure**)

9. **DIRECTORS’ MATTERS**
 - a. Consider Appointment of Director to Board of District No. 2
 - i. Election of Officers

10. **LEGAL MATTERS**
 - a. Update on Collection Matters
 - b. Discuss Uniform Parking Regulations and Parking Enforcement (**to be distributed**)

11. **OTHER BUSINESS**
 - a. Next Regular Meeting – November 14, 2024 at 2:30 P.M. at the Saddle Rock South Clubhouse

12. **ADJOURNMENT**

Remaining 2024 Meeting Date (at 2:30 P.M.)
November 14, 2024 (2025 Budget Hearings) – Saddle Rock South Clubhouse