

# NOTICE OF JOINT REGULAR MEETING & AGENDA

## SADDLE ROCK SOUTH AUTHORITY SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2 - 4

*This meeting will be held via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/82449113299?pwd=aBm0P7BaRWz0SgkUaRh2P4UEu5PO7U.1>

Meeting ID: 824 4911 3299

Password: 362947

Call-in Number: 1-720-707-2699

Thursday, May 9, 2024

2:30 P.M.

### **Saddle Rock South Authority Board**

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James Quarles, President	Designee for District No. 3
Jason Inzer, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

#### Alternate Designees:

Ivan Legrand	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Robert Childs	Alternate Designee for District No. 4

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### **Board of Directors, District No. 2**

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Jason Inzer, President/Treasurer	Term Expires May 2025
Ivan Legrand, Secretary	Term Expires May 2025
VACANCY	Term Expires May 2025
VACANCY	Term Expires May 2027
VACANCY	Term Expires May 2027

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### **Board of Directors, District No. 3**

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James Quarles, President	Term Expires May 2025
Jan Taylor, Secretary/Treasurer	Term Expires May 2025
Jordan Rigberg, Assistant Secretary	Term Expires May 2025
Paula Turachak, Assistant Secretary	Term Expires May 2027
VACANCY	Term Expires May 2027

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### **Board of Directors, District No. 4**

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Rodney A. Alpert, President	Term Expires May 2027
Marie B. Hensler, Assistant Secretary	Term Expires May 2025
Robert Childs, Assistant Secretary	Term Expires May 2025
Robin Childs, Assistant Secretary	Term Expires May 2025
VACANCY	Term Expires May 2027

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## **1. ADMINISTRATIVE MATTERS**

- a. Call to Order

- b. Declaration of Quorum and Confirmation of Director Qualifications
  - c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
  - d. Approval of Agenda
2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)
3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
- a. District Nos. 2-4 Matters
    - i. Approval of Board Meeting Minutes from January 11, 2024 Meeting (District No. 2) (*previously distributed; available upon request*)
    - ii. Approval of Board Meeting Minutes from March 14, 2024 Meeting (District Nos. 3 & 4) (**enclosure**)
    - iii. Acceptance of Unaudited Financial Statements as of December 31, 2023 (District No. 2) (*previously distributed; available upon request*)
    - iv. Acceptance of Unaudited Financial Statements as of March 31, 2024 (**enclosures**)
    - v. Adoption of Resolution No. 2024-05-01; Ratifying Prior Actions of the Board of Directors of District No. 4 (**enclosure**)
  - b. Authority Matters
    - i. Approval of Board Meeting Minutes from March 14, 2024 Meeting (**enclosed above**)
    - ii. Ratification of Payment of Claims as of May 9, 2024 (\$201,599.21) (**enclosure**)
    - iii. Acceptance of Unaudited Financial Statements as of March 31, 2024 (**enclosed above**)
    - iv. Ratification of Purchase of Padlocks for Backflow Preventor Assembly Enclosures (\$1,263.21)
    - v. Ratification of Clubhouse Heater Repair Work by Mechanical Solutions, Inc. (\$3,403.88)
    - vi. Ratification of Clubhouse Door Repair Work by Allegion Access Technologies (\$312.75) and Santa Fe Glass (\$765.00)
    - vii. Approval of Proposal from FastSigns for East Pool Parking Signs, Fire Lane Sign, and Tennis and Pickleball Court Sign (\$1,332.53) (**enclosure**)
4. **FACILITIES MANAGEMENT MATTERS**
- a. Update on Clubhouse
    - i. Clubhouse Use Report (**enclosure**)
  - b. Update on 2024 Pool Season
    - i. Consider Approval of Proposal for Water Fountain Replacement at South and East Pools (**to be distributed**)
    - ii. Consider Approval of Proposal for Concrete Repair Work at South and East Pools (**to be distributed**)
5. **ENGINEER'S MATTERS (Enclosure – Engineer's Report)**
- a. General Update on Stormwater Ponds
  - b. Update on Tennis Court Resurfacing Project
  - c. Discuss Sidewalk Repairs Leading to the Tennis Courts
  - d. Update on East Pool Parking Lot Paving Project
  - e. Consider Approval of Proposal for Removal of Parking Gate Median at South Pool Parking Lot (\$4,200) (**enclosed with Engineer's Report**)

- 6. DISTRICT MANAGER MATTERS (Enclosure - Management Report)**
  - a. Groundskeeping Committee Update
  - b. Update on Status of Insurance Claim for Backflow Preventer Assembly Thefts
  - c. Consider Appointment of Director to Board of District No. 4
    - i. Election of Officers
  - d. Update on Flock Safety Cameras
    - i. Discuss and Consider Approval of Authorized Users for Flock Safety Platform
  - e. Review and Consider Adoption of Resolution No. 2024-05-02; Concerning the Second Amended and Restated Uniform Parking Regulations (**enclosure**)
    - i. Discuss Parking Enforcement and Parking Patrol Services
- 7. FINANCIAL MATTERS**
  - a. Update on Status of 2023 Audits (Authority and District No. 4)
  - b. Conduct Public Hearing on 2023 Budget Amendment and Consider Adoption of Resolution No. 2024-05-03; Amending Budget (District No. 4) (**enclosure**)
  - c. Consider Acceptance of 2023 Audit and Consider Approval of Client Representation Letter (Authority) (**enclosure**)
  - d. Consider Acceptance of 2023 Audit and Consider Approval of Client Representation Letter (District No. 4) (**enclosure**)
- 8. SAFETY AND SECURITY COMMITTEE MATTERS**
  - a. General Update
  - b. Neighborhood Watch Update
  - c. Update on Security Camera Operations
  - d. Consider Approval of Additional Security for July 4<sup>th</sup> Weekend
- 9. LEGAL MATTERS**
  - a. Update on Collection Matters
  - b. Discuss Website Accessibility and Documentation Remediation Requirements (**enclosure**)
    - i. Consider Adoption of Resolution No. 2024-05-04; Adopting a Digital Accessibility Policy (District Nos. 2-4) (**enclosure**)
- 10. OTHER BUSINESS**
  - a. Next Regular Meeting – July 11, 2024 at 2:30 P.M.
- 11. ADJOURNMENT**

**Remaining 2024 Meeting Dates (all at 2:30 P.M.)**

**July 11, 2024 – via teleconference**

**September 12, 2024 – via teleconference**

**November 14, 2024 (2025 Budget Hearings) – Saddle Rock South Clubhouse**