

NOTICE OF JOINT REGULAR MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2 & 3

6800 S. Liverpool Street, Suite A
Aurora Colorado

Thursday, November 9, 2023
2:30 P.M.

SRS Authority Board

| | |
|-----------------------------|-----------------------------|
| James Quarles, President | Designee for District No. 3 |
| Jason Inzer, Treasurer | Designee for District No. 2 |
| Marie B. Hensler, Secretary | Designee for District No. 4 |

Alternate Designees:

| | |
|---------------|---------------------------------------|
| Ivan Legrand | Alternate Designee for District No. 2 |
| Jan Taylor | Alternate Designee for District No. 3 |
| Robert Childs | Alternate Designee for District No. 4 |

Board of Directors, District No. 2

| | |
|----------------------------------|-----------------------|
| Jason Inzer, President/Treasurer | Term Expires May 2025 |
| Ivan Legrand, Secretary | Term Expires May 2025 |
| VACANCY | Term Expires May 2025 |
| VACANCY | Term Expires May 2027 |
| VACANCY | Term Expires May 2027 |

Board of Directors, District No. 3

| | |
|-------------------------------------|-----------------------|
| James Quarles, President | Term Expires May 2025 |
| Jan Taylor, Secretary/Treasurer | Term Expires May 2025 |
| Jordan Rigberg, Assistant Secretary | Term Expires May 2025 |
| Paula Turachak, Assistant Secretary | Term Expires May 2027 |
| VACANCY | Term Expires May 2027 |

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)

- a. District Nos. 2 & 3 Matters
 - i. Approval of Board Meeting Minutes from September 14, 2023 Meeting (**enclosure**)
 - ii. Acceptance of Unaudited Financial Statements as of September 30, 2023 (**enclosure**)

b. Authority Matters

- i. Approval of Board Meeting Minutes from September 14, 2023 Meeting (**enclosed above**)
- ii. Ratification of Payment of Claims as of November 9, 2023 (\$152,917.15) (**enclosure**)
- iii. Acceptance of Unaudited Financial Statements as of September 30, 2023 (**enclosed above**)
- iv. Ratification of Approval of Snow Removal Rates with Keesen Landscape Management, Inc. for 2024-2025 and 2025-2026 Winter Seasons (**enclosure**)
- v. Ratification of Approval of Pothole Repair Work at East Pool Parking Lot by Rose Paving, LLC (\$400) (**enclosure**)
- vi. Ratification of Engagement of Wipfli LLP to Perform 2023 Audit (Authority) (**enclosure**)
- vii. Approval and Renewal of Consultant and Contractor Agreements for 2024 Services (copies of all agreements available upon request; no changes in scope or fees unless otherwise noted. New Agreements to be signed with Authority as necessary):
 1. WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for General Counsel and Management Services (updated fee schedule for 2024 management services) (**enclosure**)
 2. Metropolitan District Public Safety Group, LLC for Security Services
 3. Simmons & Wheeler, P.C. for Accounting Services
 4. MMI Water Engineers, LLC for Engineering Services (updated fee schedule for 2024) (**enclosure**)
 5. Keesen Landscape Management, Inc., for Landscape Maintenance Services (updated fee schedule for 2024) (**enclosure**)
 6. Front Range Recreation, Inc. for Pool and Clubhouse Management Services (updated fee schedule for 2024) (**enclosure**)
 7. @ Yur Service, LLC for Handyman Services
 8. Home Service Group, Inc. for Clubhouse Cleaning Services
 9. ADT Commercial, LLC for Security System and Monitoring Services
 10. The Cutting Edge Landscaping, Inc. for Tree Maintenance, Mosquito Control, and Winter Watering Services
 11. The Electrician, Inc., for Outdoor Lighting Repair and Installation Services
 12. Diversified Underground, Inc. for Utility Locating Services
 13. Water Services Company d/b/a Backflow Tech, Inc. for Backflow Testing and Repair Services
 14. Gotcha Recovery Services LLC for Towing Services
 15. Playground Safety Solutions, LLC for Routine Playground Inspections
 16. Sunny Day Concrete, LLC for Concrete Repair and Maintenance Services
 17. Bedrock, LLC d/b/a Ground Solutions for Mulch Installation Services
 18. Standard Lumber and Hardware Co. d/b/a Standard Fence Company for Fence Repair and Gate Installation Services
 19. L.E.R., Inc. d/b/a Renner Sports Surfaces for Tennis Court Resurfacing Services
 20. Woodlake Construction Management, LLC for Pond Maintenance Services

4. **FACILITIES MANAGEMENT MATTERS**

- a. Update on Clubhouse
 - i. Clubhouse Use Report (**enclosure**)
 - ii. Discuss and Consider Approval of Clubhouse Fee Adjustments
- b. Review 2023 Pool Closing Report (**enclosure**)

- i. Consider Approval of Proposal from Front Range Recreation, Inc. for Wader Pool Manifold (East Pool) (\$1,265.00) (**enclosure**)
- ii. Consider Approval of Proposal from Front Range Recreation, Inc. for Wader Pool Safety Vacuum Release System (East Pool) (\$4,587.28) (**enclosure**)
- iii. Consider Approval of Proposal from Front Range Recreation, Inc. for Filter Replacements (East Pool) (\$10,923.45) (**enclosure**)
- iv. Consider Approval of Proposal from Front Range Recreation, Inc. for Deckside Vacuum (South Pool) (\$2,999.95) (**enclosure**)
- c. Consider Approval of Proposal from Front Range Recreation, Inc. for Extension of 2024 Pool Season (South Pool) (**enclosure**)
- d. Update on Status of Proposals for Replacement of Access Card Readers

5. ENGINEER'S MATTERS (Enclosure – Engineer's Report)

- a. General Update on Stormwater Ponds
- b. Discuss Status of Ongoing Construction & Repairs
 - i. Retaining Wall Repairs at Pond H-11(E)
- c. Update on Tennis Court Resurfacing Project
- d. Discuss Repair of East Pool Parking Lot (**enclosure**)
 - i. Consider Approval of Proposal from Rose Paving, LLC for Asphalt Repair Services (\$46,306.27) (**enclosure**)

6. FINANCIAL MATTERS

- a. 2024 Budget Hearings
 - i. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution No. 2023-11-01: Adopting Budget and Appropriating Funds (Authority) (**enclosure**)
 - ii. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution No. 2023-11-02: Adopting Budget, Imposing Mill Levy and Appropriating Funds (District No. 2) (**enclosure**)
 - iii. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution No. 2023-11-03: Adopting Budget, Imposing Mill Levy and Appropriating Funds (District No. 3) (**enclosure**)

7. DISTRICT MANAGER MATTERS (Enclosure - Management Report)

- a. Groundskeeping Committee Update
- b. Update on Status of Insurance Claim for Car Accident Repair Work at E. Easter Avenue & S. Tibet Way
- c. Consider Adoption of Resolution No. 2023-11-04: 2024 Annual Administrative Resolution (Authority) (**enclosure**)
- d. Consider Adoption of Resolution No. 2023-11-05: 2024 Joint Annual Administrative Resolution (District Nos. 2-4) (**enclosure**)
- e. Consider Approval of Proposal for Pet Waste Station Repairs and Replacements (**enclosure**)

8. SAFETY AND SECURITY COMMITTEE MATTERS

- a. General Update
- b. Neighborhood Watch Update
- c. Status of Security Camera Operations
- d. Review and Consider Approval of Proposal from Flock Group, Inc. for License Plate Recognition

Cameras (**enclosure**)

9. LEGAL MATTERS

- a. Update on Collections Matters

10. OTHER BUSINESS

- a. Special Meeting (District No. 4) – November 16, 2023 at 1:00 P.M.
- b. Next Regular Meeting – January 11, 2024 at 2:30 P.M.

11. ADJOURNMENT

2024 Meeting Dates (all at 2:30 P.M.)

January 11, 2024

March 14, 2024

May 9, 2024

July 11, 2024

September 12, 2024

November 14, 2024 (2025 Budget Hearings)