

NOTICE OF JOINT REGULAR MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2-4

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/81958741797?pwd=NTISVVhLL1BaajZIRmkzTmlINEhaQT09>

Meeting ID: 819 5874 1797

Password: 509207

Call-in Number: 1-720-707-2699

Thursday, September 14, 2023

2:30 P.M.

SRS Authority Board

James Quarles, President	Designee for District No. 3
Jason Inzer, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

Ivan Legrand	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Robert Childs	Alternate Designee for District No. 4

Board of Directors District No. 2

Jason Inzer, President/Treasurer	Term Expires May 2025
Ivan Legrand, Secretary	Term Expires May 2025
VACANCY	Term Expires May 2025
VACANCY	Term Expires May 2027
VACANCY	Term Expires May 2027

Board of Directors District No. 3

James Quarles, President	Term Expires May 2025
Jan Taylor, Secretary/Treasurer	Term Expires May 2025
Jordan Rigberg, Assistant Secretary	Term Expires May 2025
Paula Turachak, Assistant Secretary	Term Expires May 2027
VACANCY	Term Expires May 2027

Board of Directors District No. 4

Rodney A. Alpert, President	Term Expires May 2027
Carol Bransfield, Secretary/Treasurer	Term Expires May 2027
Marie B. Hensler, Assistant Secretary	Term Expires May 2025
Robert Childs, Assistant Secretary	Term Expires May 2025
Robin Childs, Assistant Secretary	Term Expires May 2025

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

- d. Approval of Agenda
2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)
3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
 - a. District Nos. 2-4 Matters
 - i. Ratification of Board Meeting Minutes from January 12, 2023 Meeting (District No. 3) *(previously distributed; available upon request)*
 - ii. Approval of Board Meeting Minutes from March 30, 2023 Meeting (District No. 3) *(previously distributed; available upon request)*
 - iii. Approval of Board Meeting Minutes from May 11, 2023 Meeting (District No. 4) *(previously distributed; available upon request)*
 - iv. Approval of Board Meeting Minutes from July 13, 2023 Meeting (District Nos. 2 and 4) **(enclosure)**
 - v. Acceptance of Unaudited Financial Statements as of December 31, 2022 and March 31, 2023 (District No. 3) *(previously distributed; available upon request)*
 - vi. Acceptance of Unaudited Financial Statements as of June 30, 2023 **(enclosure)**
 - vii. Ratification of Resolution No. 2023-03-01: Designating the Website for Online Posting and 24-Hour Posting Location (District No. 3) *(previously distributed; available upon request)*
 - viii. Approval of Resolution No. 2023-09-01: Amending the District's 24-Hour Posting Location (District No. 4) **(enclosure)**
 - b. Authority Matters
 - i. Approval of Board Meeting Minutes from July 13, 2023 Meeting **(enclosed above)**
 - ii. Ratification of Payment of Claims as of September 14, 2023 (\$206,743.64) **(enclosure)**
 - iii. Acceptance of Unaudited Financial Statements as of June 30, 2023 **(enclosed above)**
 - iv. Rescind Approval of First Addendum to Independent Contractor Agreement with ADT Commercial, LLC for Access Card Reader Equipment and Installation
 - v. Ratify Approval of First Addendum to Independent Contractor Agreement with Standard Lumber and Hardware Co. d/b/a Standard Fence Company for Stone Column and Fence Replacements (\$8,590) **(enclosure)**
 - vi. Ratify Approval of Work Order from Parker Electric, Inc. for Electrical Service Repair and Replacement (\$3,780) **(enclosure)**
 - vii. Ratification of Addenda to the 2023 Independent Contractor Agreement with Keesen Landscape Management, Inc. ("Keesen") for the following: **(enclosures)**
 - (a.) Addendum No. 9 for Tree Removals (\$3,375.00)
 - (b.) Addendum No. 10 for 2024 Annual Flowers (\$25,928.78)
4. **FACILITIES MANAGEMENT MATTERS**
 - a. Update on Clubhouse
 - i. Clubhouse Use Report **(enclosure)**
 - b. Update on 2023 Pool Season
 - i. Update on Secondary Access Gate at South Pool
5. **ENGINEER'S MATTERS** (Engineer's Report – **to be distributed**)
 - a. General Update on Stormwater Ponds

- b. Update on Status of Ongoing Construction & Repairs
 - c. Update on Tennis Court Resurfacing Project
 - d. Update on Snow Removal and Holiday Décor Maps
 - e. Discuss Replacement of Access Card Readers
6. **DISTRICT MANAGER MATTERS (Enclosure - Management Report)**
- a. Groundskeeping Committee Update
 - b. Update on Car Accident Repair Work at E. Easter Avenue & S. Tibet Way
 - c. Update on Unauthorized Driveway Across Authority Property on E. Easter Avenue
 - d. Consider Approval of Independent Contractor Agreement with Keesen Landscape Management, Inc. for Snow Removal Services for 2023-2024 Winter Season (**proposal enclosed**)
 - e. Consider Approval of Addendum No. 11 to the Independent Contractor Agreement with Keesen Landscape Management, Inc. for 2023 Holiday Lighting (\$10,746.84) (**enclosure**)
7. **FINANCIAL MATTERS**
- a. Discuss Requirements of SB23-303 Relating to Limitations on Property Tax Revenue
 - b. 2023 Budget Matters
 - i. Review Preliminary Assessed Valuations (**enclosures**)
 - ii. Set Budget Hearing Dates – November 9, 2023 at 2:30 P.M.
 - iii. Update on Draft 2023 Budgets and Budget Committee Update
8. **DIRECTORS' MATTERS**
- a.
9. **SAFETY AND SECURITY COMMITTEE MATTERS**
- a. General Update
 - b. Neighborhood Watch Update
 - c. Status of Security Camera Operations
 - d. Update on Install of Solar Security Lights
 - e. Discuss Potential Speed Slowing Measures along E. Easter Avenue
10. **LEGAL MATTERS**
- a. Update on Collections Matters
11. **OTHER BUSINESS**
- a. Next Regular Meeting – November 9, 2023 at 2:30 P.M. at Saddle Rock South Clubhouse
12. **ADJOURNMENT**

Remaining 2023 Meeting Date (at 2:30 P.M.)

November 9, 2023 (2024 Budget Hearings) – Saddle Rock South Clubhouse