

# NOTICE OF JOINT REGULAR MEETING & AGENDA

## SADDLE ROCK SOUTH AUTHORITY SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2- 4

*This meeting will be held via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/81958741797?pwd=NTISVVhlL1BaajZlRmkzTmlINEhaQT09>

Meeting ID: 819 5874 1797

Password: 509207

Call-in Number: 1-720-707-2699

Thursday, July 13, 2023

2:30 P.M.

### **SRS Authority Board**

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James Quarles, President	Designee for District No. 3
Jason Inzer, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

VACANCY	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Robert Childs	Alternate Designee for District No. 4

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### **Board of Directors District No. 2**

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Jason Inzer, Secretary/Treasurer	Term Expires May 2025
VACANCY	Term Expires May 2025
VACANCY	Term Expires May 2025
VACANCY	Term Expires May 2027
VACANCY	Term Expires May 2027

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### **Board of Directors District No. 3**

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James Quarles, President	Term Expires May 2025
Jan Taylor, Secretary/Treasurer	Term Expires May 2025
Jordan Rigberg, Assistant Secretary	Term Expires May 2025
Paula Turachak, Assistant Secretary	Term Expires May 2027
VACANCY	Term Expires May 2027

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### **Board of Directors District No. 4**

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Rodney A. Alpert, President	Term Expires May 2027
Carol Bransfield, Secretary/Treasurer	Term Expires May 2027
Marie B. Hensler, Assistant Secretary	Term Expires May 2025
Robert Childs, Assistant Secretary	Term Expires May 2025
Robin Childs, Assistant Secretary	Term Expires May 2025

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#### **1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications

- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
  - d. Approval of Agenda
2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)
3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
- a. District Nos. 2-4 Matters
    - i. Ratification of Board Meeting Minutes from January 12, 2023 Meeting (District Nos. 2 and 3) (*previously distributed; available upon request*)
    - ii. Approval of Board Meeting Minutes from March 30, 2023 Meeting (District No. 3) (*previously distributed; available upon request*)
    - iii. Approval of Board Meeting Minutes from May 11, 2023 Meeting (District No. 4) (**enclosure**)
    - iv. Acceptance of Unaudited Financial Statements as of December 31, 2022 and March 31, 2023 (District Nos. 2 and 3) (*previously distributed; available upon request*)
    - v. Ratification of Resolution No. 2023-03-01: Designating the Website for Online Posting and 24-Hour Posting Location (District Nos. 2 and 3) (*previously distributed; available upon request*)
  - b. Authority Matters
    - i. Approval of Board Meeting Minutes from May 11, 2023 Meeting (**enclosed above**)
    - ii. Ratification of Payment of Claims as of July 13, 2023 (\$181,560.87) (**enclosure**)
    - iii. Ratification of Updated Pool Rules and Regulations and Updated Facilities & Pool Waivers (**enclosures**)
    - iv. Ratification of Approval of Year-Round Storage Unit for Backflow Preventers and Storage Containers (\$828)
    - v. Ratification of Clubhouse Refrigerator Repair Work by South Metro Appliance LLC (\$697.74)
    - vi. Ratification of Approval of Scope of Work for Ponds H-11(E), H-11(W), and I-7 by Woodlake Construction Management, LLC (**enclosures**)
    - vii. Approval of Overflow Parking Lease Agreement with Moon Shadow Condominium Association, Inc. for Parking Spaces in Parking Lot of East Pool (**to be distributed**)
    - viii. Ratification of Addenda to the 2023 Independent Contractor Agreement with Keesen Landscape Management, Inc. (“Keesen”) for the following: (**enclosures**)
      - (a.) Addendum No. 7 for Controller and Pedestal Replacement (\$6,575)
      - (b.) Addendum No. 8 for Tree Replacement on E. Easter Avenue (\$2,450)
4. **FACILITIES MANAGEMENT MATTERS**
- a. Update on Clubhouse
    - i. Clubhouse-Use Report (**enclosure**)
    - ii. Discuss Clubhouse Furniture
  - b. Update on 2023 Pool Season
  - c. Update on Access Card Registration for Non-Pool Users
5. **ENGINEER’S MATTERS (Enclosure – Engineer’s Report)**
- a. General Update on Stormwater Ponds
    - i. Discuss Review & Approval Process for Ongoing Stormwater Pond Maintenance

## Services

- ii. Consider Approval of Proposal from Woodlake Construction Management to Rebuild Retaining Wall Adjacent to Pond H-11(E) (**enclosed with Engineer's Report**)
      - b. Update on Status of Ongoing Construction & Repairs
      - c. Update on Tennis Court Resurfacing Project
      - d. Update on Snow Removal and Holiday Décor Maps
      - e. Update on Status of Replacement of Access Card Readers
6. **DISTRICT MANAGER MATTERS (Enclosure - Management Report)**
  - a. Groundskeeping Committee Update
  - b. Update on Playground Repair Work
  - c. Update on Car Accident at E. Easter Avenue & S. Tibet Way
  - d. Update on Unauthorized Driveway Across Authority Property on E. Easter Avenue
7. **FINANCIAL MATTERS**
  - a. Consider Acceptance of 2022 Audit and Consider Approval of Client Representation Letter (Authority) (**enclosure**)
  - b. Consider Acceptance of 2022 Audit and Consider Approval of Client Representation Letter (District No. 4) (**distributed under separate cover**)
8. **DIRECTORS' MATTERS**
  - a. Consider Appointment of Director to Board of District No. 2
    - i. Appointment of Officers
  - b. Discuss Posting Boards
9. **SAFETY AND SECURITY COMMITTEE MATTERS**
  - a. General Update
  - b. Neighborhood Watch Update
  - c. Status of Security Camera Operations
  - d. Update on Install of Solar Security Lights
  - e. Discuss Potential Speed Slowing Measures along E. Easter Avenue
10. **LEGAL MATTERS**
  - a. Update on Collections Matters
  - b. Legislative Update (**enclosure**)
11. **OTHER BUSINESS**
  - a. Next Regular Meeting – September 14, 2023 at 2:30 P.M.
12. **ADJOURNMENT**

### **Remaining 2023 Meeting Dates (both at 2:30 P.M.)**

**September 14, 2023 – via teleconference**

**November 9, 2023 (2024 Budget Hearings) – Saddle Rock South Clubhouse**