

NOTICE OF JOINT REGULAR MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2- 4

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/83481061722?pwd=ZG44ZUJnL0c4d2dWakJxNVpJR2o0UT09>

Meeting ID: 834 8106 1722

Password: 210562

Call-in Number: 1-720-707-2699

Thursday, November 10, 2022

2:30 P.M.

SRS Authority Board

James Quarles, President	Designee for District No. 3
Jason Inzer, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

Howard Johnson	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Robert Childs	Alternate Designee for District No. 4

Board of Directors District No. 2

Howard Johnson, President	Term Expires May 2023
Jason Inzer, Secretary/Treasurer	Term Expires May 2025
VACANCY	Term Expires May 2023
VACANCY	Term Expires May 2025
VACANCY	Term Expires May 2025

Board of Directors District No. 3

James Quarles, President	Term Expires May 2025
Jan Taylor, Secretary/Treasurer	Term Expires May 2025
Jordan Rigberg, Assistant Secretary	Term Expires May 2025
Paula Turachak	Term Expires May 2023
VACANCY	Term Expires May 2023

Board of Directors District No. 4

Rodney A. Alpert, President	Term Expires May 2023
Carol Bransfield, Secretary/Treasurer	Term Expires May 2023
Marie B. Hensler, Assistant Secretary	Term Expires May 2025
Robert Childs, Assistant Secretary	Term Expires May 2025
Robin Childs, Assistant Secretary	Term Expires May 2025

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications

- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)

3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)

a. District Nos. 2-4 Matters

- i. Approval of Board Meeting Minutes from May 12, 2022 Meeting (District No. 2)
- ii. Approval of Board Meeting Minutes from September 8, 2022 Meeting (District Nos. 3 and 4) (**enclosure**)
- iii. Acceptance of Unaudited Financial Statements as of September 30, 2022 (**enclosure**)
- iv. Adoption of Resolution No. 2022-11-01: Joint Resolution of Board of Directors Calling Regular May 2023 Election (**enclosure**)

b. Authority Matters

- i. Approval of Board Meeting Minutes from September 8, 2022 Meeting (**enclosed above**)
- ii. Ratification of Payment of Claims as of November 10, 2022 (\$125,193.76) (**enclosure**)
- iii. Acceptance of Unaudited Financial Statements as of September 30, 2022 (**enclosed above**)
- iv. Approval and Renewal of Consultant and Contractor Agreements for 2023 Services (copies of all agreements available upon request; no changes in scope or fees unless otherwise noted. New Agreements to be signed with Authority as necessary):
 - 1. WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for General Counsel and Management Services
 - 2. Metropolitan District Public Safety Group, LLC for Security Services
 - 3. Simmons & Wheeler, P.C. for Accounting Services
 - 4. MMI Water Engineers, LLC for Engineering Services (updated fee schedule for 2023) (**enclosure**)
 - 5. Keesen Landscape Management, Inc., for Landscape Maintenance Services (updated fee schedule for 2023) (**enclosure**)
 - 6. Front Range Recreation, Inc. for Pool and Clubhouse Management Services (2023 fee schedule previously approved)
 - 7. @ Yur Service, LLC for Handyman Services
 - 8. Home Service Group, Inc. for Clubhouse Cleaning Services
 - 9. Key-Rite Security Lock & Safe, Inc. for Security System and Monitoring Services
 - 10. The Cutting Edge Landscaping, Inc. for Tree Maintenance, Mosquito Control, and Winter Watering Services
 - 11. Verizon Wireless for Security Monitoring Services
 - 12. The Electrician, Inc., for Outdoor Lighting Repair and Installation Services
 - 13. Diversified Underground, Inc. for Utility Locating Services
 - 14. Water Services Company d/b/a Backflow Tech, Inc. for Backflow Testing and Repair Services
 - 15. Gotcha Recovery Services LLC for Towing Services
 - 16. Playground Safety Solutions, LLC for Routine Playground Inspections
 - 17. Sunny Day Concrete, LLC for Concrete Repair and Maintenance Services
 - 18. Bedrock, LLC d/b/a Ground Solutions for Mulch Installation Services

19. Standard Lumber and Hardware Co. d/b/a Standard Fence Company for Fence Repair and Gate Installation Services

4. FACILITIES MANAGEMENT MATTERS

- a. Update on Clubhouse
- b. Update on Pool Winterization
- c. Consider Approval of Proposal from Front Range Recreation, Inc. for 2023 Extended Pool Season (**enclosure**)

5. ENGINEER'S MATTERS (Enclosure – Engineer's Report)

- a. General Update on Stormwater Ponds
 - i. Discuss Pond H-11(E) Open Stormwater Permit
 - ii. Discuss Pond L-5 Sediment Stockpiling Location
- b. Consider Approval of Proposals from Woodlake Construction Management, LLC for Ongoing Pond Maintenance Services (**enclosures**)
- c. Discuss Status of Ongoing Construction & Repairs
 - i. Construction of Safety Rail in Pump Room at East Pool
 - ii. Pool Gate Repairs & Replacements
 - iii. Retaining Wall Repairs at Pond H-11(E)
- d. Consider Approval of Proposal from L.E.R. Inc. d/b/a Renner Sports Surfaces for Resurfacing of Tennis Courts (\$63,026) (**enclosure**)

6. FINANCIAL MATTERS

- a. Conduct Public Hearings on 2022 Budget Amendment and Consider Adoption of Resolution No. 2022-11-02: Amending Budget (District No. 4) (**enclosure**)
- b. 2023 Budget Hearings
 - i. Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution No. 2022-11-03: Adopting Budget and Appropriating Funds (Authority) (**enclosure**)
 - ii. Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution No. 2022-11-04: Adopting Budget, Imposing Mill Levy and Appropriating Funds (District No. 2) (**enclosure**)
 - iii. Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution No. 2022-11-05: Adopting Budget, Imposing Mill Levy and Appropriating Funds (District No. 3) (**enclosure**)
 - iv. Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution No. 2022-11-06: Adopting Budget, Imposing Mill Levy and Appropriating Funds (District No. 4) (**enclosure**)
- c. Consider Approval of Engagement of Wipfli LLP to Perform 2022 Audit (Authority and District No. 4)

7. DISTRICT MANAGER MATTERS (Enclosure - Management Report)

- a. Groundskeeping Committee Update
- b. Discuss Clubhouse Technology for Hybrid Meetings
- c. Consider Adoption of Resolution No. 2022-11-07: 2023 Annual Administrative Resolution (Authority) (**enclosure**)
- d. Consider Adoption of Resolution No. 2022-11-08: 2023 Joint Annual Administrative Resolution (District Nos. 2-4) (**enclosure**)

8. SAFETY AND SECURITY COMMITTEE MATTERS

- a. General Update
- b. Neighborhood Watch Update
- c. Status of Security Camera Operations
 - i. Discuss Security Cameras at East Pool

9. DIRECTORS' MATTERS

- a. Consider Appointment of Officers (District No. 3)

10. LEGAL MATTERS

- a. Update on Collections Matters

11. OTHER BUSINESS

- a. Next Regular Meeting – January 12, 2023 at 2:30 P.M.

12. ADJOURNMENT

2023 Meeting Dates (all at 2:30 P.M.)

January 12, 2023

March 9, 2023

May 11, 2023

July 13, 2023

September 14, 2023

November 9, 2023 (2024 Budget Hearings)