

**NOTICE OF JOINT REGULAR MEETING & AGENDA**

**SADDLE ROCK SOUTH AUTHORITY  
SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2-4**

6800 South Liverpool Street, Suite A, Aurora, CO

[www.sammgt.com/saddlerock/home.asp](http://www.sammgt.com/saddlerock/home.asp)

Thursday, January 9, 2020

2:30 P.M.

**SRS Authority Board**

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James Quarles, President	Designee for District No. 3
Don Langley, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

Jason Inzer	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Rob Childs	Alternate Designee for District No. 4

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**Board of Directors District No. 2**

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Howard Johnson, President	Term Expires May 2022
Donald Langley, Secretary/Treasurer	Term Expires May 2022
Jason Inzer, Assistant Secretary	Term Expires May 2022
VACANCY	Term Expires May 2020
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**Board of Directors District No. 3**

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James Quarles, President	Term Expires May 2022
Jan Taylor, Secretary/Treasurer	Term Expires May 2022
Carol Bransfield, Assistant Secretary	Term Expires May 2020
Jordan Rigberg, Assistant Secretary	Term Expires May 2022
Rodney A. Alpert, Assistant Secretary	Term Expires May 2020

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**Board of Directors District No. 4**

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Rodney A. Alpert, President	Term Expires May 2020
Carol Bransfield, Secretary/Treasurer	Term Expires May 2020
Marie B. Hensler, Assistant Secretary	Term Expires May 2022
Robert Childs, Assistant Secretary	Term Expires May 2022
Robin Childs, Assistant Secretary	Term Expires May 2022

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**1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

**2. PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)

3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)
  - a. District Nos. 2-4 Matters
    - i. Approval of Board Meeting Minutes from November 14, 2019 Regular Meeting and Ratify all Actions Taken Therein (**enclosure**)
    - ii. Adoption of Resolution No. 2020-01-01: Designating 24-Hour Posting Location (**enclosure**)
    - iii. Adoption of Resolution No. 2020-01-02: Joint Public Records Request Policy (**enclosure**)
  - b. SRS Authority Matters
    - i. Approval of Board Meeting Minutes from November 14, 2019 Regular Meeting and Ratify all Actions Taken Therein (**enclosed above**)
    - ii. Ratification of Payment of Claims as of January 9, 2020 (\$133,444.68) (**enclosure**)
    - iii. Approval of Payment of Additional Claims as of January 9, 2020 (\$\_\_\_\_\_) (**to be distributed, if any**)
    - iv. Adoption of Resolution No. 2020-01-01: Designating 24-Hour Posting Location (**enclosed above**)
    - v. Adoption of Resolution No. 2020-01-02: Joint Public Records Request Policy (**enclosed above**)
    - vi. Approval of Independent Contractor Agreement with Backflow Tech for Backflow Testing Services (**to be distributed**)
4. **CLUBHOUSE COMMITTEE REPORT**
  - a. Presentation by Virtu Designs LLC on Clubhouse Renovations
    - i. Review and Consider Approval of Proposal from Virtu Designs LLC for Recommended Clubhouse Renovations (**enclosure**)
      - (a.) Consider Approval of Independent Contractor Agreement with Virtu Designs LLC for Recommended Clubhouse Renovations (**enclosure**)
5. **ENGINEER'S MATTERS (Enclosure – Engineer's Report)**
  - a. Capital Reserve Study
    - i. Discuss Capital Projects Fund and Funding Needs
  - b. Detention Ponds
    - i. Discuss Detention Ponds and Long-Term Maintenance Plan for Same
    - ii. Review and Consider Approval of Revised Proposal from BrightView Landscape Management, Inc. ("BrightView") for Dredging of Detention Ponds (**enclosure**)
      - (a.) Consider Approval of Independent Contractor Agreement with BrightView for Dredging of Detention Ponds (**enclosure**)
6. **FINANCIAL MATTERS**
  - a. Conduct Public Hearing on 2020 Budget Amendment and Consider Adoption of Resolution No. 2020-01-03: Adopting Budget and Appropriating Funds (Authority) (**enclosure**)
7. **DISTRICT MANAGER MATTERS (Enclosure - Management Report)**
  - a. Discuss Neighborhood Watch Signs
  - b. Discuss and Review Proposals for Clubhouse Cleaning Services (**to be distributed**)

- c. Review and Consider Approval of Proposal from Keesen Landscape Management, Inc. for Summer Flowers (\$18,740.86) (**enclosure**)
- d. Consider Adoption of Resolution No. 2020-01-04: Concerning Authorization for Approval of Contracts and Payment of Claims and Committee Designations and Appointment of Committee Chairs (**enclosure**)

**8. SAFETY AND SECURITY COMMITTEE MATTERS**

- a. General Update
- b. Neighborhood Watch Update
- c. Update on Towing Services
- d. Status of Security Camera Operations and Need for Camera at Pool off of S. Gartrell Road and E. Easter Avenue
- e. Discuss Lighting Requirements at Ottawa Circle Park

**9. DIRECTORS' MATTERS**

- a. Water Conservation and Landscape Projects
  - i. Update on Aurora Water Violation Fines for Backflow Prevention Devices
  - ii. Overview of Landscape Rehabilitation Projects, Schedule, and Plans
  - iii. Discuss Initiation of Fence Repair and Maintenance Plans
  - iv. Discuss Maintenance Plans for Layby Parking Areas
  - v. Discuss Long Term Resident Parking in Guest Parking Spaces

**10. LEGAL MATTERS**

- a. Update on May 5, 2020 Election (District Nos. 2-4)
- b. Update on Collections Matters

**11. OTHER BUSINESS**

- a. Next Regular Meeting – March 12, 2020 at 2:30 P.M.

**12. ADJOURNMENT**

**Remaining 2020 Meeting Dates (all at 2:30 P.M.)**

**March 12, 2020**

**May 14, 2020**

**July 9, 2020**

**September 10, 2020**

**November 12, 2020 (2021 Budget Hearings)**